

Planning & Development Committee Meeting of Witney Town Council



Tuesday, 7th October, 2025 at 6.00 pm

To members of the Planning & Development Committee - G Doughty, J Aitman, J Doughty, G Meadows, R Smith and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting via MS Teams - Virtual Meeting** for the transaction of the business stated in the agenda below.

[Join the meeting now](#)

Meeting ID: 368 412 092 784 4

Passcode: 9wk6jg2J

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 3 - 4)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.



Town Clerk

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4.1 **WTC/109/25** Plot Ref :- 25/02086/HHD Type :- HOUSEHOL
 Applicant Name :- . Date Received :- 19/09/25
 Parish :- EAST Date Returned :-
 Location :- 21 WATERFORD ROAD Agent
 WATERFORD ROAD
 Proposals :- Loft conversion including addition of velux rooflights and dormer to front and box dormer to rear.
 Observations :-

4.2 **WTC/110/25** Plot Ref :- 25/02144/HHD Type :- HOUSEHOL
 Applicant Name :- . Date Received :- 19/09/25
 Parish :- EAST Date Returned :-
 Location :- 150 NEWLAND Agent
 NEWLAND
 Proposals :- Erection of single storey rear extension.
 Observations :-

4.3 **WTC/111/25** Plot Ref :- 25/02116/OUT Type :- OUTLINE
 Applicant Name :- . Date Received :- 19/09/25
 Parish :- CURBRIDGE Date Returned :-
 Location :- LAND AT CURBRIDGE Agent
 DOWNS FARM
 BURFORD ROAD
 Proposals :- Outline planning application (all matters reserved, except for access) for the erection of up to 450 dwellings (including affordable housing), community facilities, public open space, landscaping, drainage, and other associated works, including principal accesses off Burford Road, alongside pedestrian and cycle links.
 Observations :-

4.4 **WTC/112/25** Plot Ref :- 25/02273/ADV Type :- ADVERTISE
 Applicant Name :- . Date Received :- 01/10/25
 Parish :- CENTRAL Date Returned :-
 Location :- 114 HIGH STREET Agent
 HIGH STREET
 Proposals :- Installation of non-illuminated fascia, hanging and panel signage.
 Observations :-

4 . 5 **WTC/113/25** Plot Ref :- 25/02274/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 01/10/25
Parish :- CENTRAL Date Returned :-
Location :- 114 HIGH STREET Agent
HIGH STREET
Proposals :- External alterations to include installation of non-illuminated fascia,
hanging and panel signage and painting of existing archway.
Observations :-

4 . 6 **WTC/114/25** Plot Ref :- 25/02264/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 01/10/25
Parish :- CENTRAL Date Returned :-
Location :- 75A HIGH STREET Agent
HIGH STREET
Proposals :- General maintenance and repair works together with proposals to
improve the thermal performance of the property, to include internal
alterations and replacement roof insulation, repair timber sash and
casement windows and glazed timber external doors with the
addition of secondary glazing to all.
Observations :-

4 . 7 **WTC/115/25** Plot Ref :- 25/02265/FUL Type :- FULL
Applicant Name :- . Date Received :- 01/10/25
Parish :- NORTH Date Returned :-
Location :- CAR PARK REAR OF 58 Agent
WEST END
WEST END
Proposals :- Conversion of existing building to create 3 no dwelling houses
together with alterations and associated works including formation
of parking and private gardens.
Observations :-
